



# Informatics for Pharmacy Students e-Resource

## Log-In & Self-Enrolment Manual

Follow the steps below to register for a new account, log-in, and access the e-Resource.

### REGISTERING FOR A NEW ACCOUNT

#### Step 1: Main page

- The URL for the e-Resource is: <http://afpc-education.info>. You may also access the e-Resource from the AFPC website under “Education Program”: <http://www.afpc.info/>.
- Click on Login (*top right of menu bar*) or scroll down and use the Login block.

Informatics for Pharmacy Students  
E-RESOURCE

Informatics for Pharmacy Students e-Resource English e-Resource Français

You are not logged in. (Login)

## Version 3 is Here!

Open Access for all email addresses --- Updated & Enhanced --- Engaging Learning Activities --- Modular, Flexible & Comprehensive --- 17 Chapters with Quizzes & Certificates --- Chapters 5 & 10 available in French

LOGIN

Username

Password

Remember username

## Step 2: Login page

- Two options are presented. “Returning to this web site?” and “Is this your first time here?”
- If this is your first time accessing the e-Resource, choose “Create new account”.

### Informatics for Pharmacy Students

E-RESOURCE

Home e-Resource English e-Resource Français You are not logged in.

#### Returning to this web site?

Login here using your username and password  
(Cookies must be enabled in your browser) ?

Username

Password

Remember username

[Forgotten your username or password?](#)

#### Is this your first time here?

For full access to courses you'll need to take a minute to create a new account for yourself on this web site. Here are the steps:

1. Fill out the New Account form with your details.
2. An email will be immediately sent to your email address.
3. Read your email, and click on the web link it contains. Note: Some email systems may place this email in your Junk mail folder.
4. Your account will be confirmed and you will be logged in.
5. Now, select the domain you want to participate in.
6. You can now access the full domain. From now on you will only need to enter your personal username and password (in the form on this page) to log in and access any domain you have enrolled in.

### LOGIN

Username

Password

Remember username

### Step 3: Create new account page

- Fill in all fields with an asterisk. Your username and password will be used to log-in.
- At the end, choose “Create my new account”.

## Informatics for Pharmacy Students

E-RESOURCE

[Home](#) | [e-Resource English](#) | [e-Resource Français](#) | You are not logged in. (Login)

HOME / LOGIN / NEW ACCOUNT ▼ Collapse all

▼ Choose your username and password

Username\*

Password\*   Unmask

▼ More details

Email address\*

Email (again)\*

First name\*

Surname\*

City/town\*

Country\*

▼ Registration Info

Role\*

Other Role

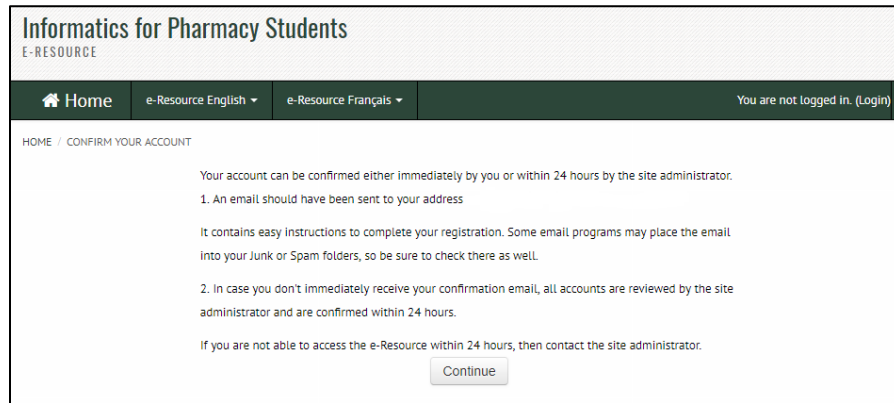
Discipline\*

Province\*

University/College

#### Step 4: Confirmation instructions page

- Once an account is created the instructions below will be shown.

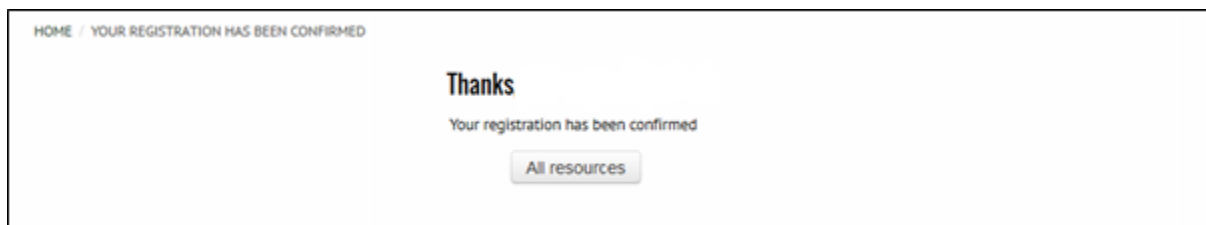


#### Step 5: Email confirmation

- An email will be sent to the user with a link to confirm the account.
- The confirmation link in the email returns the user to the learning management system.
  - Please note that some University email filters “grey-list” incoming email, which may result in a delay for the email confirmation to arrive in your Inbox.
  - You should also check your junk and spam folders.
  - If you do not receive a confirmation email within 24 hours, please contact the site administrator at [admin@afpc-education.info](mailto:admin@afpc-education.info).

#### Step 6: Confirmation page

- The following message in the learning management system shows that the user is confirmed.
- Users can then click on “All resources” and access the link to the e-Resource.

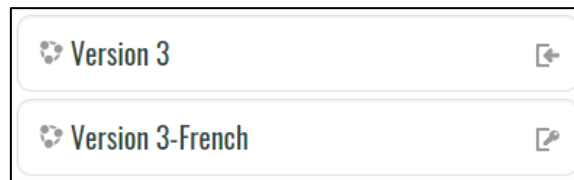
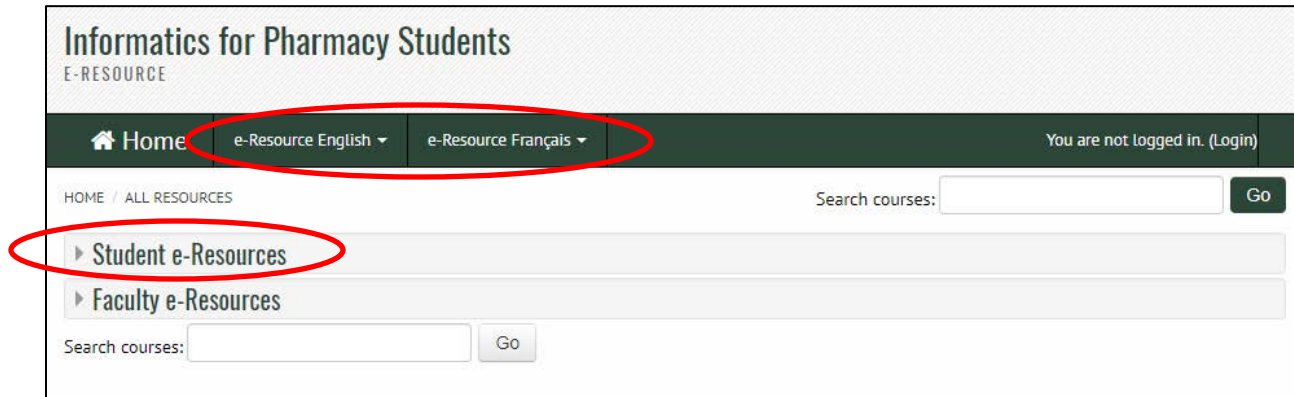


## ENROLLING IN THE E-RESOURCE

Follow the steps below to enroll in the e-Resource for the first time.

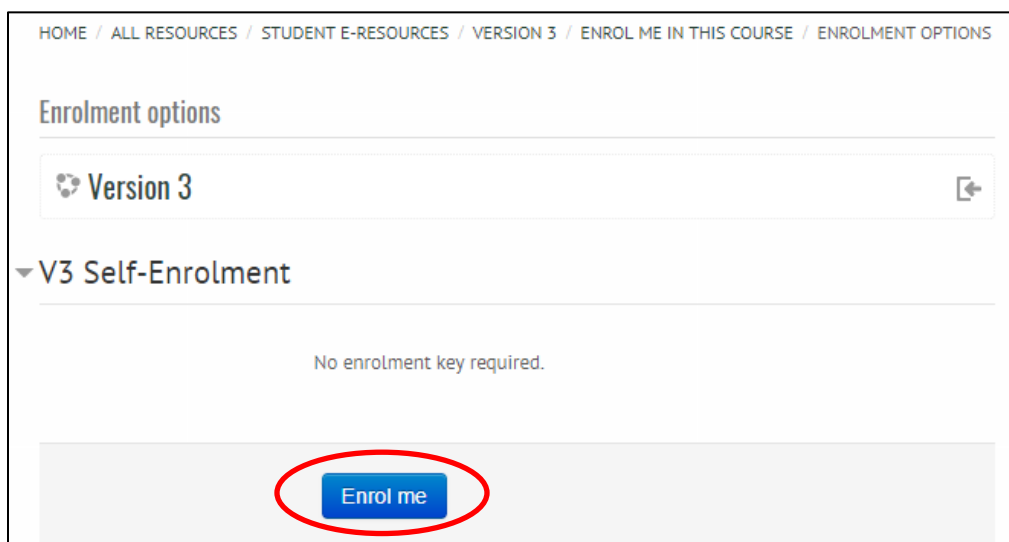
### Step 1: Access the e-Resource

- Clicking on “All resources” (from previous step) will take you to the following page.
- Access the e-Resource by clicking on “Student e-Resources” or use the menu bar at the top.
- Under “Student e-Resources”, click on Version 3 or Version 3-French to proceed.



### Step 2: Self-enrolment

- Enrol in the e-Resource for the first time by clicking “Enrol me”. This link will confirm your enrolment and open the e-Resource landing page.



## LOST OR FORGOTTEN PASSWORD

Follow the steps below for lost or forgotten passwords.

### Step 1: Lost password (from the Login page)

- User clicks “Forgotten your username or password?” found under “Returning to this website?”
- This takes the user to the Forgotten password page.

Informatics for Pharmacy Students  
E-RESOURCE

Home e-Resource English e-Resource Français You are not logged in.

### Returning to this web site?

Login here using your username and password  
(Cookies must be enabled in your browser) ?

Username

Password  Login

Remember username

[Forgotten your username or password?](#)

### Is this your first time here?

For full access to courses you'll need to take a minute to create a new account for yourself on this web site. Here are the steps:

1. Fill out the New Account form with your details.
2. An email will be immediately sent to your email address.
3. Read your email, and click on the web link it contains. Note: Some email systems may place this email in your Junk mail folder.
4. Your account will be confirmed and you will be logged in.
5. Now, select the domain you want to participate in.
6. You can now access the full domain. From now on you will only need to enter your personal username and password (in the form on this page) to log in and access any domain you have enrolled in.

Create new account

### Step 2: Forgotten password page

- Instructions will be provided (see below).
- Users can retrieve their password with their username or their email address.
- An email is then sent with a confirmation link to change the user's password.

HOME / LOGIN / FORGOTTEN PASSWORD

## Forgotten Password

To reset your password, submit your username or your email address below. If we can find you in the database, an email will be sent to your email address, with instructions how to get access again.

### Search by username

Username

Search

### Search by email address

Email address

Search